NORTHWEST LOCAL ENVIRONMENTAL
PROTECTION GROUP

Grant Funding Application to Repair/Replace Failing Septic Systems in NWLEPG Counties

This contract is entered into between the Northwest Local Environmental Protection Group and the undersigned landowner(s) on site *[Legal Property Description*]. By signing below, the landowner understands and agrees that upon his/her signature this contract will become effective. The landowner agrees, as soon as practicable after his/her signature, to implement the contract and provide certification of completion (i.e. invoices and/or receipts) to the NWLEPG Office. Furthermore, the undersigned landowner agrees to the terms set forth herein to include:

1. I, the undersigned landowner, am applying for funds to replace/repair a failing septic system in _____ County, Kansas.

2. I, the undersigned landowner, acknowledge that funds are available on a first come-first serve basis & certify that no construction has, or will take place prior to all documents being submitted, verified, and approved.

3. I, the undersigned landowner, will complete a ***Letter of Intent to Install or Modify a Private On-Site Wastewater System*** and allow the Northwest Local Environmental Protection Group to complete a site inspection to determine the condition of the existing system and to make suitable recommendations for replacement.

4. I, the undersigned landowner, will provide the Northwest Local Environmental Protection Group with a minimum of two (2) project estimate itemized bids for the construction and installation of the wastewater system from an ***NWLEPG approved and insured/bonded contractor*** .

5. I, the undersigned landowner, have provided proof of income, including the number of members in my household. I acknowledge that funds *may* be awarded in the amount of:
    - 100% of the total cost of construction if my household falls below 134% of the 2026 Federal Poverty Guidelines.
    - 75% of the total cost of construction if my household falls within 135-225% of the 2026 Federal Poverty Guidelines.
    - 50% of the total cost of construction if my household falls within 226-300% of the 2026 Federal Poverty Guidelines.
    - 25% of the total cost of construction if my household falls within 301-350% of the 2026 Federal Poverty Guidelines.

6. I, the undersigned landowner, acknowledge that Northwest Local Environmental Protection Group will pay the contractor completing the installation of the wastewater system the awarded amount directly on behalf of the landowner. Any remaining or extenuating balances due are the responsibility of the applicant.

7. One-time payment will occur after;
    a. All documents have been submitted, approved, and signed by both parties,
    b. The wastewater system has been installed in compliance with KDHE Bulletin 4-2: Minimum Standards for Design and Construction of Onsite Wastewater Systems and NWLEPG Construction Guidelines for Private Wastewater Systems,
    c. The wastewater system complies with the adopted County Environmental Code of the county the practice is located and has been inspected by the Northwest Local Environmental Protection Group, and
    d. All documentation and invoices are provided to the Northwest Local Environmental Protection Group.

8. I, the undersigned landowner, agree to adhere to all specifications in the Grant Conditions Agreement/Maintenance Requirements.

_____ Signed Letter of Intent to Install or Modify a Private On-Stie Wastewater System

_____ Two (2) Project estimates minimum

_____ Proof of Income

_____ Signed Grant Conditions Agreement

_____ Signed Grant Funding Application (this document)

Landowner signature/date: _____

Landowner signature/date: _____

NWLEPG Office Use Only

_____ FPG Percentage _____ Percentage of cost awarded _____ Total $

NWLEPG Director signature/date: _____

NORTHWEST LOCAL ENVIRONMENTAL
PROTECTION GROUP

Non-Point Source Pollution Control Practice
Landowner Maintenance Requirements

This contract is entered into between the Northwest Local Environmental Protection Group and the undersigned landowner(s) on site *[Legal Property Description*]. By signing below, the landowner understands and agrees that upon his/her signature this contract will become effective. The landowner agrees, as soon as practicable after his/her signature, to implement the contract and provide certification of completion (i.e. invoices and/or receipts) to the NWLEPG Office. Furthermore, the undersigned landowner agrees to the terms set forth herein to include:

1. I understand that as a condition of receiving financial assistance, I have not begun construction or installation of this practice prior to the grant start date as stated in the agreement between the Kansas Department of Health & Environment and the Sponsoring Organization.

2. All program participants receiving payments for structural or management practices are required to follow NRCS Standards and Specifications or other standards and specifications accepted by the Kansas Department of Health and Environment. The contents and terms stated in adopted practices shall be considered part of this agreement and shall be carried out by the landowner as a condition of receiving payment.

3. As a condition of accepting financial assistance, I agree to maintain the practice according commonly accepted standards with a minimum of 10 years. Destruction of a practice(s) by an act beyond the control of the landowner is exempt from this provision. I also agree to permit access to land where the practice was applied for the Northwest Local Environmental Protection Group to inspect maintenance of the conservation practice(s) and for public information and education purposes.

4. As a condition of accepting financial assistance, I agree to submit drinking water samples for screening to the Northwest Local Environmental Protection Group once per year for a period of 5 years. Practices served by public and semi-public water supplies are exempt from this provision.

5. Should I fail to maintain the practice according to approved Standards and Specifications, it is understood that I will be required to repay funds received.

6. The project shall be completed no later than the grant end date as stated in the agreement between the Kansas Department of Health & Environment and the Sponsoring Organization (unless a previous date is negotiated between the Sponsoring Organization and the undersigned landowner).

7. A landowner will not be reimbursed more than 100% of the landowner actual cost for a project.

8. When a change of ownership occurs on land, it is the responsibility of the original landowner to obtain, in writing, a contract with the new owner to transfer the maintenance obligations as stated in this contract to the new landowner. A copy of the transferred contract shall be provided to the Northwest Local Environmental Protection Group Office. If such a contract is not made, this contract shall remain binding with the original landowner who received the financial assistance.

Landowner signature/date: _____

NWLEPG

350 S. Range, Suite # 4
Colby, KS 67701
Phone: (785) 462-8636 **Fax:** (785) 460-8637
E-mail: nwlepg@st-tel.net **Website:** www.nwlepg.org

NPS: _____

TMDL: _____

LATITUDE **LONGITUDE**

LETTER OF INTENT

To Install or Modify a Private On-site Wastewater System

This **Letter of Intent** requires a **$300.00 fee** to be paid to the Northwest Local Environmental Protection Group (NWLEPG) office and this form shall be completed prior to construction or modification of the system.

This fee is not due until your grant funding has been approved by this office. This form must be completed for grant approval.

Payment must be received by this office within **5 business days** to retain grant funding.

Letter Date: _____ Proposed Construction Date: _____

Legal: _____Tract: _____ 1/4 (2.5 ac) _____ 1/4 (10 ac) _____ 1/4 (40 ac) _____ 1/4 (160 ac) Sect: ____ Twsp: ____ Rnge: ____ County: _____

County/Town/Subdiv: _____ Lot: _____ Block: _____

System **Owner's**-Name: _____ Phone: _____

Address: _____ City/ST/Zip: _____

E-mail Address: _____

Site Address (if different from Owner's): _____

Directions to System from town: _____

****Site Acreage or Lot Size:** _____ ****Est. Daily Flow**: _____

****Does water ever run or create a pond in the proposed Septic System area?**

Existing System Type: **4.** Other: _____

****Existing System:** **8.** Other: _____

Known System Information: (fill out the below listed information if using existing system components)
Septic Tank Size or Capacity: _____ Gallons Tank Construction Material: _____ Baffles:

**** Information and the drawing on the back of this form is correct to the best of my knowledge.**
(System Owner Signature) _____

Proposed System Changes:

Code Required Septic Tank Size: _____Gal. Design Soil Absorption Rate: _____

Absorption Field Type: _____ **Absorption Area sized by**: (check option you are using)

a) Without a Reduction required Area: _____ Sq. Ft. | ☐ Soil Profile Absorption Rate: _____
b) With a 30% Chamber Reduction: _____ Sq. Ft. | ☐ Soil Survey-soil type & Map #: _____
Existing Area Used _____ +New Area_____ Sq. Ft. | ☐ 232 sq. ft/bdrm: 232 sq. ft. x #bdrm(____)= _____
= Total_____ Sq. Ft. | ☐ Other Method Used: Contact NWLEPG for approval
Must be greater than (a or b)

Type of Field to be installed: **3.** Other: _____

System Waiver Required: **Services the Basement:** **Requires Lift Pump:**

Distance from well to Absorption Field: _____ Ft. **Distance from well to septic tank** _____ Ft.

Describe proposed changes or Comments: _____

_____

(sketch on back side)

~ Preliminary Proposed Site & System Sketch ~

Make sure to **show** the **Water Well(s) location**

/|\
|
N

~ NWLEPG Office Use Only ~

Date L.O.I. Received: _____

☐ LOI by Phone ☐ LOI by Site Evaluation ☐ LOI by Office Visit ☐ LOI by Mail

☐ LOI fee PAID by: _____ CK # - Cash: _____ Date: _____

2026 Poverty Guidelines: 48 Contiguous States (all states except Alaska and Hawaii)

Dollars Per Year

Household/ Family Size	50%	75%	100%	125%	130%	133%	135%	138%	150%	175%	180%	185%
1	7,980.00	11,970.00	15,960.00	19,950.00	20,748.00	21,226.80	21,546.00	22,024.80	23,940.00	27,930.00	28,728.00	29,526.00
2	10,820.00	16,230.00	21,640.00	27,050.00	28,132.00	28,781.20	29,214.00	29,863.20	32,460.00	37,870.00	38,952.00	40,034.00
3	13,660.00	20,490.00	27,320.00	34,150.00	35,516.00	36,335.60	36,882.00	37,701.60	40,980.00	47,810.00	49,176.00	50,542.00
4	16,500.00	24,750.00	33,000.00	41,250.00	42,900.00	43,890.00	44,550.00	45,540.00	49,500.00	57,750.00	59,400.00	61,050.00
5	19,340.00	29,010.00	38,680.00	48,350.00	50,284.00	51,444.40	52,218.00	53,378.40	58,020.00	67,690.00	69,624.00	71,558.00
6	22,180.00	33,270.00	44,360.00	55,450.00	57,668.00	58,998.80	59,886.00	61,216.80	66,540.00	77,630.00	79,848.00	82,066.00
7	25,020.00	37,530.00	50,040.00	62,550.00	65,052.00	66,553.20	67,554.00	69,055.20	75,060.00	87,570.00	90,072.00	92,574.00
8	27,860.00	41,790.00	55,720.00	69,650.00	72,436.00	74,107.60	75,222.00	76,893.60	83,580.00	97,510.00	100,296.00	103,082.00
9	30,700.00	46,050.00	61,400.00	76,750.00	79,820.00	81,662.00	82,890.00	84,732.00	92,100.00	107,450.00	110,520.00	113,590.00
10	33,540.00	50,310.00	67,080.00	83,850.00	87,204.00	89,216.40	90,558.00	92,570.40	100,620.00	117,390.00	120,744.00	124,098.00
11	36,380.00	54,570.00	72,760.00	90,950.00	94,588.00	96,770.80	98,226.00	100,408.80	109,140.00	127,330.00	130,968.00	134,606.00
12	39,220.00	58,830.00	78,440.00	98,050.00	101,972.00	104,325.20	105,894.00	108,247.20	117,660.00	137,270.00	141,192.00	145,114.00
13	42,060.00	63,090.00	84,120.00	105,150.00	109,356.00	111,879.60	113,562.00	116,085.60	126,180.00	147,210.00	151,416.00	155,622.00
14	44,900.00	67,350.00	89,800.00	112,250.00	116,740.00	119,434.00	121,230.00	123,924.00	134,700.00	157,150.00	161,640.00	166,130.00

Household/ Family Size	200%	225%	250%	275%	300%	325%	350%	375%	400%	500%	600%	700%
1	31,920.00	35,910.00	39,900.00	43,890.00	47,880.00	51,870.00	55,860.00	59,850.00	63,840.00	79,800.00	95,760.00	111,720.00
2	43,280.00	48,690.00	54,100.00	59,510.00	64,920.00	70,330.00	75,740.00	81,150.00	86,560.00	108,200.00	129,840.00	151,480.00
3	54,640.00	61,470.00	68,300.00	75,130.00	81,960.00	88,790.00	95,620.00	102,450.00	109,280.00	136,600.00	163,920.00	191,240.00
4	66,000.00	74,250.00	82,500.00	90,750.00	99,000.00	107,250.00	115,500.00	123,750.00	132,000.00	165,000.00	198,000.00	231,000.00
5	77,360.00	87,030.00	96,700.00	106,370.00	116,040.00	125,710.00	135,380.00	145,050.00	154,720.00	193,400.00	232,080.00	270,760.00
6	88,720.00	99,810.00	110,900.00	121,990.00	133,080.00	144,170.00	155,260.00	166,350.00	177,440.00	221,800.00	266,160.00	310,520.00
7	100,080.00	112,590.00	125,100.00	137,610.00	150,120.00	162,630.00	175,140.00	187,650.00	200,160.00	250,200.00	300,240.00	350,280.00
8	111,440.00	125,370.00	139,300.00	153,230.00	167,160.00	181,090.00	195,020.00	208,950.00	222,880.00	278,600.00	334,320.00	390,040.00
9	122,800.00	138,150.00	153,500.00	168,850.00	184,200.00	199,550.00	214,900.00	230,250.00	245,600.00	307,000.00	368,400.00	429,800.00
10	134,160.00	150,930.00	167,700.00	184,470.00	201,240.00	218,010.00	234,780.00	251,550.00	268,320.00	335,400.00	402,480.00	469,560.00
11	145,520.00	163,710.00	181,900.00	200,090.00	218,280.00	236,470.00	254,660.00	272,850.00	291,040.00	363,800.00	436,560.00	509,320.00
12	156,880.00	176,490.00	196,100.00	215,710.00	235,320.00	254,930.00	274,540.00	294,150.00	313,760.00	392,200.00	470,640.00	549,080.00
13	168,240.00	189,270.00	210,300.00	231,330.00	252,360.00	273,390.00	294,420.00	315,450.00	336,480.00	420,600.00	504,720.00	588,840.00
14	179,600.00	202,050.00	224,500.00	246,950.00	269,400.00	291,850.00	314,300.00	336,750.00	359,200.00	449,000.00	538,800.00	628,600.00

Note: Each individual program--e.g., SNAP, Medicaid--determines how to round various multiples of the poverty guidelines, what income is to be included, and how the eligibility unit is defined. For more information about the poverty guidelines visit: http://aspe.hhs.gov/poverty.

Source: U.S. Department of Health and Human Services, Office of the Assistant Secretary for Planning and Evaluation.