NWLEPG

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NPS: _____

TMDL: _____

LATITUDE **LONGITUDE**

LETTER OF INTENT

To Install or Modify a Private On-site Wastewater System

This **Letter of Intent** requires a **$300.00 fee** to be paid to the Northwest Local Environmental Protection Group (NWLEPG) office and this form shall be completed prior to construction or modification of the system. The fee may be paid by the owner or by the System Contractor as agreed by those parties. When a phone call is made to file this **Letter of Intent,** the form shall be sent **within 5 days** along with the required fee unless otherwise directed. When emergency situations occur and this form is filled out after construction of the system, this form shall be sent the first working day after construction along with the required fee. ***The NWLEPG must be contacted and arrangements made for inspection of the system's construction*. This form & the fee is good for ONE year from the "Letter Date" listed below.** Failure to complete the system in the ONE-year period will require the Owner / Contractor to re-file this form and the corresponding fee.

Letter Date: _____ Proposed Construction Date: _____

Legal: _____Tract: _____$^1/_4$ (2.5 ac) _____$^1/_4$ (10 ac) _____$^1/_4$ (40 ac) _____$^1/_4$ (160 ac) Sect: ____ Twsp: ____ Rnge: ____ County: _____

County/Town/Subdiv: _____ Lot: _____ Block:_____

System **Owner's**-Name: _____ Phone: _____

Address: _____ City/ST/Zip: _____

E-mail Address: _____

Site Address (if different from Owner's):_____

Directions to System from town: _____

System **Installer's**-Name: _____ Phone:_____

Address: _____ City/ST/Zip: _____

E-mail Address: _____

****Site Acreage or Lot Size:** _____ ****Est. Daily Flow / # of Bedrooms:** _____

****Does water ever run or create a pond in the proposed Septic System area?**

Existing System Type: **4.** Other: _____

****Existing System:** **8.** Other: _____

Known System Information: (fill out the below listed information if using existing system components)
Septic Tank Size or Capacity: _____ Gallons Tank Construction Material: _____ Baffles:

**** Information and the drawing on the back of this form is correct to the best of my knowledge.**
(System Owner Signature)_____

Proposed System Changes:

Code Required Septic Tank Size: _____Gal. Design Soil Absorption Rate: _____

Absorption Field Type: _____ **Absorption Area sized by**: (check option you are using)

a) Without a Reduction required Area: _____ Sq. Ft. | ☐ Soil Profile Absorption Rate: _____

b) With a 30% Chamber Reduction: _____ Sq. Ft. | ☐ Soil Survey-soil type & Map #: _____

Existing Area Used _____ +New Area_____ Sq. Ft. | ☐ 232 sq. ft/bdrm: 232 sq. ft. x #bdrm(____)= _____

= Total_____ Sq. Ft. | ☐ Other Method Used: Contact NWLEPG for approval
Must be greater than (a or b)

Type of Field to be installed: **3.** Other: _____

System Waiver Required: **Services the Basement:** **Requires Lift Pump:**

Distance from well to Absorption Field: _____ Ft. **Distance from well to septic tank _____** Ft.

Describe proposed changes or Comments: _____

_____

(sketch on back side)

~ Preliminary Proposed Site & System Sketch ~

Make sure to **show** the **Water Well(s) location**

/|\
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N

~ NWLEPG Office Use Only ~

Date L.O.I. Received: _____

☐ LOI by Phone ☐ LOI by Site Evaluation ☐ LOI by Office Visit ☐ LOI by Mail

☐ LOI fee PAID by: _____ CK # - Cash: _____ Date: _____