

# NWLEPG BOARD MEETING MINUTES

December 9, 2021 @ Noon

Thomas County Office Complex – Board Room

Board Approved on December 16, 2021

County / Board Member	12/3	3/11	5/13	6/10	9/9	10/5	12/9
(CN) Mila Bandel	X	X	X	X	X		
(GL) Justin Phillips	X		X	X		X	
(GO) Duane Vollbracht, President	X	X	X	X	X	X	X
(LE) Bud Newberry		X			X		X
(LG) Dana Charles	X	X	X	X	X	X	X
(RA) Louis Sabatka – Treasurer		X	X	X	X	X	X
(SC) Monica Beeson	X	X	X	X	X	X	X
(SD) Joe Bainter, Vice President	X	X	X		X	X	
(SH) Jennifer Cure	X	X	X	X	X		X
(TH) Mike Baughn	X	X	X	X	X	X	X
(TR) Jared Hager	X	X		X	X		X
(WA) Michael Cowles		X			X		

LEPG Staff: Brice Cronn & Connie Albers

Guest(s): Alan Solko

## 1. Determination of a quorum

The meeting was called to order at 12:00 PM by Duane with a quorum of 8 voting members present.

## 2. Additions/approval of Agenda

- Duane – Add Louis to the agenda towards the end of the meeting as number 7.

Alan motioned to approved the agenda as amended. Monica seconded. Motion carried.

## 3. Approval of Minutes

Mike motioned to approve last meetings minutes as is. Dana seconded. Motion carried.

## 4. Financial Report

- Discussed the budget and a few differences from last year and this year. Health insurance for Brice and Connie and Tim’s expenses for employment cost from July until present. These were anticipated costs.

Bud moved to approve the financial reports as is. Alan seconded. Motion carried.

## 5. Brice’s Report

- Water testing – A couple health departments couldn’t participate as much as usual due to covid spikes and staffing. Currently we are at 218 water tests for the year so far. This is about 40 less then the yearly average. This was anticipated.
- For wastewater systems we are at 90 for the year. A little behind average, which will probably come to fruition as short supplies. Had a dead period from August thru mid-November. Two LOI’s have expired since contractors were not able to get to them. Things have picked back up within the last few weeks.
- Haven’t had many anonymous complaints reporting septic issues. One in Scott County due to a previous issue we couldn’t do anything about and one in Sherman County pertaining to a worm farm that we also have no bearing on that situation.
- After the first of the year, we will focus on the health departments that had a slow turn out for their water tests and set up a second water test collection date. We will also be working on a social media campaign with the health departments to help convey that this isn’t something we only do annually, we do it throughout the year.

## 6. Approve updates to Construction Guidelines and Administrative Procedures

- Sent out copies of the revised Construction Guidelines and Administrative Procedures to all of the board members and the County Commissioners to review. Decided to take a look at this due to the counties that are adopting the new environmental sanitary code to their counties. Needed to make changes to this handbook to reflect the change in verbiage in the code.

- Would like to implement a Land Application Permit by January 1, 2022 for the counties that have adopted the new county code.

Monica motioned to approve the changes to the Construction Guidelines and Administrative Procedures after hearing the updates. Bud seconded. Motion carried.

#### 7. Louis Sabatka

- Louis said at this time he'd like to retire from the NWLEPG Board.
- He stated he's getting older and slower and just doesn't have the energy or enthusiasm anymore and Covid didn't help any. Has been a part of the board since it first started.
- Dana volunteered to be the Treasurer.


Mike motions to approve Dana as Treasurer and add her to the Bank West signature card. Bud Seconded. Motion carried.

#### 8. Adjournment


- Special meeting via Zoom on December 16, 2021 @ 9AM.
- The next board meeting is tentatively scheduled for March, 10 2022 @ noon.

With no other business before the board Duane made a motion to adjourn, Alan seconded the motion. Motion carried. Meeting was adjourned at 12:42 PM.

**Respectfully Submitted**

  
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Connie Albers, NWLEPG Secretary

  
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NWLEPG Board Member

  
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NWLEPG Board Member